**CITY OF WAVERLY**

**Right of Way Revocable Permit**

**Application**

*Office Use Only:*

*Permit #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Permit Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**CONTRACTOR INFORMTION BELOW:**

**Obstruction \_\_ Excavation/Opening \_\_ Utility Installation \_\_ Communication Installation \_\_**

**Contractor / Firm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SITE LOCATION:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Street(s), property address(es), and/or distance and direction from nearest public street intersection. Attached as an Exhibit if necessary.**

**Provide the Section Number from the City Section Map wherein the work is proposed to be performed: \_\_\_\_\_\_\_\_\_\_\_\_\_.**

**ON SITE / EMERGECNY CONTACT:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NATURE OF WORK:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DESCRIPTION:** Please include a detailed description & scaled drawing or plans of the work for all permits including the identification of any structures to be installed, the size and depth of proposed excavation, any changes to existing materials, and the proposed traffic control. Please indicate below the items to be disturbed and include this information on the drawing / plans of work.

**ROW IMPACT** () Driveway () Street () Sidewalk () Parkway () Alley

Linear feet of impact: \_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_

**EXITING SURFACES /** () Asphalt () Concrete () Brick Pavers () Gravel () Grass

**MATERIALS IPACTED** () Decorative Stone () Curb () Curb and Gutter

() Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**UTILITES** () Water () Sewer () Gas () Electric () Cable/Telephone

() Drainage / Culvert () Traffic Signals () Street Lights

() Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OTHER IMPACTS** () Landscaping () Trees (Irrigation () Signs () Fire Hydrants

**METHOD OF** () Open Cut () Directional Bore () Aerial / Poles Attachment

**INSTALLTION** () Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Liner feet of buried: \_\_\_\_\_ Linear feet of Aerial; \_\_\_\_\_

Number of Openings: Sidewalk \_\_\_\_\_ Parkway \_\_\_\_\_

Street \_\_\_\_\_ Alley \_\_\_\_\_

**THE FOLLOWING ITEMS ARE TO BE SUBMITTED WITH THE APPLICATION**

**CERTIFICATE OF INSURANCE** valid for the permit meeting the limits as determined by the City naming the “City of Waverly” as additional insured and any additional bond as required by City Ordinance / Code.

**PROJECT DESCRIPTION** to include drawings / plans and schedule of all activities taking place in the public right-or-way.

**TRAFFIC CONTROL PLAN** for safe movement of pedestrians and vehicles during construction, if applicable.

**PERMIT FEE**

***Any changes to operations set forth in this application without the prior approval of the City Council, may result in citation and fine.***

**Requirement to expose City utility lines.** Any company or homeowner engaged who intends to drill in the City’s right-of-way must notify the City prior to beginning any drilling. The company or homeowner must expose City natural gas lines and leave that utility exposed while drilling commences. No drilling shall occur unless Waverly personnel are on site to witness.

**Permit Acceptance and Liability Waiver (to be signed by authorized company or homeowner).** I request permission to excavate and / or occupy the public right-of-way in the City of Waverly in accordance with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. For consideration of such permission, I agree to indemnify, hold harmless and defend the City of Waverly, its officers, agents and employees, from any and all claims resulting from injuries, including death, damages or loses, including, but not limited to the general public, which may arise or which may be alleged to have arisen out of, or in conjunction with such excavation and occupancy. I further agree to do all work n accordance with the conditions, regulations and City standards provided with this application. **A copy of this permit shall be available for review at the site at all times.**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature of authorized company representative.